



CERTIFYING DOCUMENT FOR SITES QUALIFYING FOR REDUCED RATE PROPERTIES

Note: -This certificate should be completed in the following circumstances:

1. In any case where there is a mixture of domestic and non-domestic gas usage on the same gas bill. In this case, the proportion rated at 5% should represent the estimated annual domestic usage.
2. By a charity which uses its premises partly or totally for non-business purpose. If you are in doubt as to whether your activities are non-business, please see the VAT leaflet on Charities available from your local VAT office or contact Customs and Excise. In this case, the proportion rated at 5% should represent the estimated usage not only for domestic purposes, but also for non-business purposes. Any business usage (e.g. shops) is standard rated.
3. Any other reason please state:

Please complete:

Company Name:

Address:

Contact Number:

VAT Number:

Percentage Claimed: %

I certify that the information provided on the attached form is correct and complete and will remain valid until I inform my supplier that there has been a significant change in the circumstances of any of the properties listed. I understand that any incorrect statement may make me liable to a financial penalty under the V.A.T Act 1994.

Full name of signatory:

Status Held:

Dated: